

**BREADSALL PARISH COUNCIL
MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD IN THE MEMORIAL HALL,
BREADSALL ON TUESDAY 8th MAY 2018 at 7.00pm.**

Present; Councillors Goodwin, (Chairman), Vincett (Vice Chair) R Ling, B Hodgkinson, C Brewster, J Robertson, M Moffat & M Poplar.

Cllr C Hart (DCC), Cllr A Stevenson (EBC) & Cllr A Summerfield

3 members of the public – see list attached.

The Chairman commenced the meeting by welcoming everyone and thanking them for coming.

01/05/2018 ELECTION OF MEMBERS

- a) **Election of Chairman.** Christine Goodwin was proposed, seconded and elected to serve as Chairman of the Parish Council
- b) **Declaration of Acceptance of Office – Chairman** –Cllr Goodwin’s read the Declaration of Acceptance of Office which was signed accordingly.
- c) **Election of Vice Chairman** – Tom Vincett was proposed, seconded and elected to serve as Vice Chairman of the Parish Council.
- d) **Declaration of Acceptance of Office – Vice Chairman.** Tom Vincett read the Declaration of Acceptance of Office which was signed accordingly.
- e) **Standing Orders** - it was RESOLVED to adopt the revised Standing Orders as circulated by the Clerk in line with the National Association of Local Councils.
- f) **Financial Regulations** – it was RESOLVED to continue to adopt the financial regulations as circulated by the Clerk.
- g) **Risk Management Plan** – it was RESOLVED to continue to adopt the Risk Management Plan as circulated by the Clerk.
- h) **Parish Council Policies** – it was RESOLVED to continue to adopt the Policies as circulated by the Clerk.
- i) **Loss of Clerk Plan** – it was RESOLVED to adopt the document detailing procedure should anything happen to the Clerk. Security details for the Parish Office etc to be kept by the Chairman of the Parish Council.

02/05/2018 - Apologies – Cllr Binns, Pc Gregory & Mr Cawson (arrived late due to bad RTA at 7.30pm)

03/05/2018 - Variation of Order of Business – none

04/05/2018 – Declaration of Members Interests – none

05/05/2018 – Dispensations -

To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – none

06/05/2018-

a) **Public Speaking** – none

b) **Reports from Outside Bodies** –

- i) **Cllr Hart (DCC)** – Cllr Hart confirmed that she had been approached regarding grant money by the WI and the Monday Get Together and would make the necessary arrangements asap. Unfortunately, Cllr Hart had not been able to speak to Mr Lomas at DCC regarding the primary school move, due to having an operation. She hoped to see Mr Lomas this week and would report back accordingly. Officers from the Flood Alleviation Team had reported back from a recent meeting with Persimmon Homes and Derby City Council Planning Officers – Concerns were raised by the Planners and officers from the Environment Agency. Persimmon promised that the necessary infrastructure should be in place by May the 20th. Cllr Hart to be kept informed by the team and feedback to the Parish Council. A note of the details of the Email would be forwarded to the Clerk for information. Cllr Goodwin had been having problems sending an email to Cllr Hart to report the issues with the potholes on Moor Road. Cllr Hart took notes and confirmed that she would look into it. She reported that the Highways team were now instructed to fill in any holes that they should see when out filling potholes, rather than noting them and then coming back to the depot for approval to do the holes. It was hoped that the new system would work more efficiently than the previous system.

ii) **Cllr Stevenson (EBC)**

Cllr Stevenson reported that the illegal Subway extension to the Starbucks building on the Little Eaton Island had been demolished.

iii) Cllr Summerfield (EBC)

Cllr Summerfield reported that the area of extended car park at the site had also been removed.

iv) PC Gregory (Derbyshire Constabulary)

PC Gregory reported crimes and Police activity for the village for the past month:

Non-Dwelling burglary at Breadsall Support Centre. Three arrested in nearby location.

Young Person was stop searched in the village & found to be in possession of cannabis. Arrested.

Criminal damage to window of a property on Station Road. Upon investigation a small ball bearing was found. Unknown offender.

Damage to fencing at Bluebell wood. Unknown offender.

Driver arrested in the village for driving over the prescribed Alcohol limit. Arrested & Charged.

There was also the incident on the park whereby a glass bottle had been broken on the play equipment.

v) Neighbourhood Watch – Cllr Hodgkinson

Cllr Hodgkinson reported that PC Gregory had promised to visit residents on Almshouses Lane who had some concerns.

07/05/2018 - Minutes – it was RESOLVED to confirm the minutes of the meeting held on the 10th April 2018.

08/05/2018 – To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: - “In view of the confidential nature of item

.... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.” -

none

09/05/2018 - Chairman’s Announcements. –

none

10/05/2018 - Report of the Parish Clerk.

a) Adoption of Audit Report for 2017/18 –

i) Audit Report – it was RESOLVED to accept the audit report as circulated by the Clerk.

ii) Annual Governance & Accountability Report – it was RESOLVED to adopt the Report as circulated by the Clerk.

b) Appointment of Auditor for 2018-19 – it was RESOLVED to appoint B Wood to carry out the audit for 2018-19.

c) Neighbourhood Plan – it was RESOLVED to note that the Neighbourhood Planning Group had met with Officers from Erewash Borough Council and the Consultants employed by EBC

to look at the draft Neighbourhood plan document. A promise that a report by the officers outlining any changes needed would be sent to the Group by the end of the week.

- d) **Breadsall Primary School Move** – it was RESOLVED to note that Cllr Hart will report back asap.
- e) **Flooding – DCC Flood Alleviation Work** – it was RESOLVED to note the response from P Clarke at Derby City. A response is still awaited from the Greenway team in relation to the correspondence from Mr Turner. Clerk to chase.
- f) **Relief Road Durose Country Park** – it was RESOLVED to note that an acknowledgment has been received from C Durrant the interim Chief Exec at Derby City Council. The Clerk read out correspondence received from P Latham who continues to lobby on behalf of residents regarding the proposed relief road.
- g) **Insurance** – it was RESOLVED to note the renewal information we are in the last year of our three-year agreement.
- h) **Lamp Post Poppy Campaign 2018** – it was RESOLVED to extend the scheme onto other routes in the village a further 10 poppies to be purchased. Clerk to make the necessary arrangements with DCC.
- i) **Chairman’s Allowance 2018** – it was RESOLVED that the level of allowance would remain the same - £150.00.
- j) **Programmed Bench Maintenance** – it was RESOLVED to note that 4 contractors had been approached for quotations. D Eley who had previously carried out the work confirmed that he had now retired, one other contractor was too busy to quote. Two quotes had been received as follows:
 NJC maintenance - £215.00
 Breadsall Services - £145.00
 It was RESOLVED to accept the Breadsall Services quotation.

11/05/2018 Correspondence and Items raised by Councillors

none

12/05/2018 Finance

(a) Accounts for Payment and receipts since the last meeting.

Payee	Description	£
Excel Office Equipment	Stationery	20.39
DALC	2 nd Training Session May	100.00
N O’Leary	Clerk’s Expenses April	102.63
Chairman	Chairman’s Expenses 2018-19	150.00
P Dickinson	Litter Picking April	62.64
N O’Leary	Clerk’s Wages April	379.84
HMRC	Clerk’s Income Tax April	94.80
Grasstrack Grounds Maintenance	Grounds Maintenance April	355.61
Breaston Parish Council	50% Spring Seminar place Clerk	25.00
Groundwork UK	Neighbourhood plan Grant Refund	2561.06
Excel Office Equipment	Stationery	17.94
Total		3869.91
Income		
Nat West	Interest	0.78
Total		0.78
Grand Total		3869.13

- b) **Year End 2017/18** – it was RESOLVED to note the Payments & Receipts Document as circulated by the Clerk.

13/05/2018 Planning Applications -

none

Planning Approvals/Refusals –

none

14/05/2018 DALC Circulars 06/2018 as circulated- it was RESOLVED to note the information

15/05/2018 Items for information only:

- a) **Bus Shelter A608** – it was RESOLVED to note that no further information has been received.
- b) **Community Clean-up Project** – it was RESOLVED to note that the Clerk will make the arrangements for the summer.
- c) **DALC Training Session** – it was RESOLVED to note the date 15.05.18 7pm Breaston Parish Rooms.
- e) **Sponsorship of Christmas Lights** – it was RESOLVED to note that I have received a further positive response from the window company and I'm in the process of organising the sponsorship.
- f) **World War I Centenary Commemoration/In bloom proposal** – it was RESOLVED to note there is no further news regarding the In-Bloom proposal.
- g) **A38 Consultation** – it was RESOLVED to note that the Representative from Akon is trying to organise a meeting in Breadsall. One is booked for Little Eaton but he is having problems booking the Memorial Hall I have passed him details for the Scout Hut. Cllrs requested that the Clerk confirm with the rep from Akon that more information had been requested prior to the meeting.

16/05/2018

Correspondence – it was RESOLVED to note the correspondence issued since the last Parish Meeting:

a)	Highways England	Letter regarding Preferred options	12.4.18
b)	Derby City Council	Letter regarding Persimmon Site	09.4.18
c)	Derby City Council	Letter regarding flooding Durose Site	24.4.18
d)	PCC to All Saints	Letter Contribution to maintenance	13.4.18
e)	Breadsall Services	Quotation letter	24.4.18
f)	D Eley	Quotation letter	24.4.18
g)	M A Booth	Quotation letter	24.4.18
h)	NJC Maintenance	Quotation letter	24.4.18
i)	P Robinson Derby City	Relief Road letter	27.4.18

17/05/2018

To move the following resolution - "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

18/05/2018

Date of Next Meeting – 12th of June 2018.

Meeting closed at 8.05pm.

Signed as a true record.....Date.....