

BREADSALL PARISH COUNCIL  
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DATE: 2<sup>nd</sup> May 2018

To The Chairman and Members of Breadsall Parish Council

Dear Councillor

You are summoned to attend the Meeting of Breadsall Parish Council to be held on Tuesday, May the 8th 2018 in the Memorial Hall, Breadsall, following the Annual Parish Meeting which commences at 7.00pm.

Yours sincerely



Clerk to the Council

## **AGENDA**

### **PART I – NON-CONFIDENTIAL INFORMATION**

#### **1. ELECTION OF MEMBERS**

- a) **Election of Chairman.**
- b) **Declaration of Acceptance of Office – Chairman.**
- c) **Election of Vice Chairman.**
- d) **Declaration of Acceptance of Office – Vice Chairman.**
- e) **Standing Orders** – to RESOLVE to adopt the alterations as circulated by DALC.
- f) **Financial Regulations** – to RESOLVE to continue to adopt the Financial Regulations
- g) **Risk Management Plan** – to RESOLVE to continue to adopt the Risk Management Plan.
- h) **Parish Council Policies** – to RESOLVE to continue to adopt the policies as circulated by the Clerk
- i) **Loss of Clerk Plan** – to RESOLVE to adopt the plan as circulated by the Clerk.

2. **Apologies** - to receive apologies for absence.

3. **Variation of Order of Business**

4. **Declaration of Members Interests -**

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

5. **Dispensations –**

To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011.

6. **Public Speaking – (15 Minutes)**

- (a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.

**(b) Reports from Outside Bodies**

Reports from the Police Liaison Officer, Neighbourhood Watch Group, County Council or Borough Council Member who is in attendance they will be given the opportunity to raise any relevant matters.

7. **Minutes** - To approve the Minutes of the Meeting held on 10th April 2018 as circulated.
8. **To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -**
- “In view of the confidential nature of item .... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”
9. **Chairman’s Announcements.**
10. **Report of the Parish Clerk –**
- a) **Adoption of Audit Report for 2017/18 – to RESOLVE to adopt the Audit as circulated by the Clerk.**
- b) **Appointment of Auditor for 2018-19 – to RESOLVE on the appointment of an auditor**
- c) **Neighbourhood Plan – to RESOLVE to note the information**
- d) **Breadsall Primary School Move – to RESOLVE to note the information.**
- e) **Flooding – DCC Flood Alleviation Work – to RESOLVE to note the information.**
- f) **Relief Road Durose Country Park – to RESOLVE on any further action to be taken.**
- g) **Insurance – to RESOLVE to note the renewal information we are in the last year of our three-year agreement.**
- h) **Lamp Post Poppy Campaign 2018 – to RESOLVE on what action to take.**
- i) **Chairman’s Allowance 2018 – to RESOLVE on the level of allowance.**
- j) **Programmed Bench Maintenance – to RESOLVE to note the information**
11. **Correspondence and Items raised by Councillors**

None

12. **Finance**

**(a) Accounts for Payment and receipts since the last meeting.**

Payee	Description	£
Excel Office Equipment	Stationery	20.39
DALC	2 <sup>nd</sup> Training Session May	100.00
N O’Leary	Clerk’s Expenses April	102.63
Chairman	Chairman’s Expenses 2018-19	150.00
P Dickinson	Litter Picking April	62.64
N O’Leary	Clerk’s Wages April	379.84
HMRC	Clerk’s Income Tax April	94.80
Grasstrack Grounds Maintenance	Grounds Maintenance April	355.61
Breaston Parish Council	50% Spring Seminar place Clerk	25.00
Groundwork UK	Neighbourhood plan Grant Refund	2561.06
Excel Office Equipment	Stationery	17.94
Total		3869.91
<b>Income</b>		
<b>Nat West</b>	<b>Interest</b>	<b>0.78</b>

**Total**  
**Grand Total**

**0.78**  
**3869.13**

b) **Year End 2017/18** – to RESOLVE to note the Payments & Receipts Document as circulated by the Clerk.

**13. Planning Applications -**

none

**Planning Approvals/Refusals –**

none

14. **DALC Circulars 06/2018 as circulated-** to RESOLVE to note the information and on whether anyone wishes to take up any of the training courses listed.

**15. Items for information only:**

- a) **Bus Shelter A608** – to RESOLVE to note the information
- b) **Community Clean-up Project** – to RESOLVE to note the information.
- c) **DALC Training Session** – to RESOLVE to note the date and location of the second session of training.
- e) **Sponsorship of Christmas Lights** – to RESOLVE to note the information.
- f) **World War I Centenary Commemoration/In bloom proposal** – to RESOLVE to note the information.
- g) **A38 Consultation** – to RESOLVE to note the information.

**16. Correspondence** – to RESOLVE to note the correspondence issued since the last Parish Meeting:

a)	Highways England	Letter regarding Preferred options	12.4.18
b)	Derby City Council	Letter regarding Persimmon Site	09.4.18
c)	Derby City Council	Letter regarding flooding Durose Site	24.4.18
d)	PCC to All Saints	Letter Contribution to maintenance	13.4.18
e)	Breadsall Services	Quotation letter	24.4.18
f)	D Eley	Quotation letter	24.4.18
g)	M A Booth	Quotation letter	24.4.18
h)	NJC Maintenance	Quotation letter	24.4.18
i)	P Robinson Derby City	Relief Road letter	27.4.18

**PART II – CONFIDENTIAL INFORMATION**

17. **To move the following resolution - “That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”**

18. **Date of next meeting - 10<sup>th</sup> June 2018**