

**BREADSALL PARISH COUNCIL
MINUTES OF THE MEETING HELD IN THE MEMORIAL HALL, BREADSALL ON TUESDAY 9th
May 2017 at 7.00pm.**

Present; Councillors L Morris (Vice Chairman), R Ling, B Hodgkinson, C Binns, J Robertson, T Vincett, M Moffat, & M Poplar
Cllr Carol Hart (DCC), & Cllr A Summerfield (EBC).
13 members of the public – see list attached.
The Chairman commenced the meeting by welcoming everyone and thanking them for coming.

PART 1 – NON-CONFIDENTIAL ITEMS

01/05/2017 ELECTION OF MEMBERS

- a) **Election of Chairman.** Christine Goodwin was proposed, seconded and elected to serve as Chairman of the Parish Council
- b) **Declaration of Acceptance of Office – Chairman –** Due to Cllr Goodwin’s absence it was RESOLVED to sign the Declaration at the next Parish Council meeting.
- c) **Election of Vice Chairman –** Tom Vincett was proposed, seconded and elected to serve as Vice Chairman of the Parish Council
- d) **Declaration of Acceptance of Office – Vice Chairman.** Tom Vincett read the Declaration of Acceptance of Office which was signed accordingly.
- e) **Standing Orders and Financial Regulations –** it was RESOLVED to continue to adopt the Financial Regulations and the Standing Orders
- f) **Risk Management Plan –** it was RESOLVED to continue to adopt the Risk Management Plan.

02/05/2017 - Apologies – Cllr Goodwin, Cllr Stevenson (EBC) & PCSO Aldred

03/05/2017 - Variation of Order of Business – none

04/05/2017 – Declaration of Members Interests – Cllr Vincett item 11/05/17 (k)

05/05/2017 – Dispensations -

To report on and consider any requests for dispensation in accordance with s31 of the Localism Act 2011. – **none**

06/05/2017-

a) Public Speaking –

- i) Mrs Milner raised the issue of a leaflet regarding a proposed incinerator in the Derby City Area – following some discussion and due to the proximity of the consultation deadline it was RESOLVED that the Clerk would draft a letter for circulation and sending on the 10/5/17.
- ii) Mrs Milner reported that the Church were still without a replacement Rector.
- iii) Mr Robinson reported that he had seen many solar powered Vehicle Activated Signs whilst travelling around the country and was there any possibility of one warning of the speed and weight limit in the village. The clerk explained that the Parish Council had made many requests to DCC for many different kinds of traffic calming and had offered to pay for a VAS on many occasions. DCC consistently refuse quoting their policy on accidents, injuries and incidents. It was RESOLVED that the Clerk would draft a further letter and cc Cllr Hart.
- iv) Mrs Milner reported that steeplejacks would be working at the church on Saturday the 13/05/17.
- v) Mrs Smith reported that a number of boys who had been causing problems with littering, damaging plants and flowers and riding their bikes dangerously around the village and playing chicken on Brookside Road were a serious concern, particularly in light of the road safety issues. It was RESOLVED that the Clerk would write to the Head of Leesbrook school where the boys are thought to attend. Cllr Hart confirmed that there had been a spate of vandalism and anti-social behaviour across the borough and that residents should report any incidents to the police. The Clerk reported that she had recently spoken to Insp Thompson and Sgt Shannon (at Breaston PC) and that they requested that residents report any suspicious/criminal behaviour.

b) Reports from Outside Bodies –

i) PCSO Aldred had sent a report that he had visited Breadsall on a regular basis over the last month or so in response to incidents and concerns at the tennis courts which Sgt Shannon tasked him to do he has spoken to the cricketers as they left the ground and has walked the wood adjacent to the cricket ground. He is intending to do a " street meet" type event at the village hall this summer and I have suggested that the best day might be the Summer Band Concert and Summer Fair on the 2nd of July.

ii) Councillor Hart (DCC) Since last week's election the Conservatives now have a majority leaving them in control. The last time they were in control they were able to keep all of their manifesto promises and they hope to do the same again in this term. There is a lot of work to be done not least close investigation of the finances as there are very large sums in reserve much larger than necessary. They are hoping to clamp down on issues with potholes and on officers and teams who don't respond to correspondence from Parishes etc.

iii) Councillor Summerfield – no report.

07/05/2017 - Minutes – it was RESOLVED to confirm the minutes of the meeting held on the 11th April 2017.

08/05/2017 – To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public, it will be necessary to pass a resolution in the following terms: - "In view of the confidential nature of item

.... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item." -

none

09/05/2017 - Chairman's Announcements. –

none

10/05/2017 - Report of the Parish Clerk.

a) Adoption of Audit Report for 2016/17 – it was RESOLVED to adopt the Audit as circulated by the Clerk.

i) **Approval of the Annual Governance Statement –** it was RESOLVED to approve the Annual Governance Statement for 2016/17

ii) **Approval of the Annual Accounting Statement –** it was RESOLVED to approve the Annual Accounting Statement for 2016/17

b) Appointment of Auditor for 2017-18 – it was RESOLVED on the appointment of Brian Wood as auditor for 2017/18.

c) Local Council Awards Scheme – it was RESOLVED to adopt the following policies:

Absence in the workplace Policy
Children & Vulnerable Persons Protection Policy
Community Engagement Policy
Dignity in the Workplace Policy
Disciplinary Policy
Environmental Policy
Equality & Diversity Policy
Grievance Policy
Recording & Filming Policy
Staff Appraisal Policy
Training Policy

d) A38 – it was RESOLVED to note that no further correspondence or information had been received.

- e) **Neighbourhood Plan** – it was RESOLVED to note that the Clerk is in the process of completing the second phase grant application – and is having some technical issues with the online form. The group continue to work on the plan and there is now a timetable of meetings on the website.
- f) **Lay-by Croft Lane** – it was RESOLVED that the Clerk would send a further chasing letter to DCC copying in Cllr Hart regarding the possibility of the closure of the layby.
- g) **Himalayan Balsam** – it was RESOLVED to note that a response was still awaited from the flood alleviation team – the Clerk to write and cc in Cllr Hart.
- h) **Traffic Reports from DCC** – it was RESOLVED to note that a response had still not arrived from K Percival – Clerk to chase again and cc in Cllr Hart.
- i) **World War I Centenary Commemoration** – it was RESOLVED that the Steel bench was the preference – the Clerk to ascertain from Sandiacre if it was standing up to the elements well and report back at the next meeting when a resolution will be made regarding the possible sponsorship.
- j) **Lime Lane 2** – it was RESOLVED that no further information had been received and no response had been received from Derby City Council regarding the decimation of the hedges and trees – Clerk to chase.
- k) **Assets of Community Value** – it was RESOLVED to note that the applications were being considered by Erewash Borough Council and a response was expected by Friday the 16th of June.
- l) **Ditch Clearance Rectory Lane** – it was RESOLVED to note that the Inspector had driven the whole length of Rectory Lane and was unable to see any tree issues in relation to highway safety. Councillors who had visited the site and the Clerk were concerned that the trees which appeared to be in poor health could be a risk to residents. Standing orders were lifted and Cllr Hart reported that she had requested that the Inspector meet with her and a member of the Council or the Clerk to clarify the problem – and that she had received no response. It was RESOLVED that the Clerk would write and request a site meeting and cc in Cllr Hart.
- m) **Pall Mall** – it was RESOLVED to note that following the previous meeting when Cllrs looked at the maps provided by the County Council relating to the area of land at the junction of Station Road, Brookside Road and Pall Mall and the consequent decision that the plans clearly showed the land in question to be owned by the County Council. The Clerk had written to the team at DCC and reported this information – no response had been received. Concerns were raised that the plans showed quite a large area of the land in question to be “no man’s land” Clerk to write to chase DCC and cc Cllr Hart.
- n) **Footpath Moorway** – it was RESOLVED to note that information relating to possible contractors had been gathered and the Clerk would organise a site meeting with Cllr Ling to discuss the work. The Clerk advised that once prices were procured the Council wait until it was clear how much Minor Maintenance Budget was available before resolving on a way forward.
- o) **Flooding – Weir in Woods, Brookside Road** – it was RESOLVED to note that unfortunately Mr Cottam had been unable to attend the meeting as he was detained on business but was keen to meet with the Parish Council and hoped to be able to attend the July meeting.
- p) **Zebra Crossing** – it was RESOLVED to note the response from DCC regarding the request for a zebra crossing close to the proposed school site on Brookside Road. Cllr Hart to check on progress of the planning application for the school.
- q) **Came & Company Insurance** – it was RESOLVED to note the policy renewal.
- r) **Chairman’s Allowance 2017** – it was RESOLVED to retain the level of allowance at £150.00

11/05/2017 - Correspondence and Items raised by Councillors

- a) **Fence adjacent to the Highway on Brookside Road - Cllr Moffat** – two sections of the fence that borders the Dam brook and Brookside road were in a poor state – it was RESOLVED that the Clerk would report the issue to Derbyshire County Council.

12/05/2017 - Finance

- (a) **Accounts for Payment and receipts since the last meeting.**

Payee	Description	£
Grasstrack Grounds Maintenance	Supply & Plant tree	207.60
Excel Office Equipment	Stationery	17.74
Brian Wood	Internal Audit 2016/17	68.00
Mrs N O'Leary	Clerk's Salary April 2017	368.72
HMRC	Clerk/Litter Picker Income Tax April	114.40
Came & Company	Insurance 2017	617.15
Grasstrack Grounds Maintenance	Grounds Maintenance April	335.48
Mrs N O'Leary	Clerk's Expenses April	88.90
Mr P Dickinson	Litter Picker Salary April	90.10
Chairman	Chair's Allowance 2017	150.00
TOTAL		2058.09
Income		
Payer	Description	£
Erewash Borough Council	Concurrent Function	6033.00
Erewash Borough Council	Precept	10500.00
Nat West	Interest	0.14
Total		16533.14
GRAND TOTAL		14475.05

- b) **Year End** – it was RESOLVED to approve the Receipts and Payments Account for the year ended 31.03.17.

13/05/2017 Planning –

- a) **ERE/0417/0048 – Smithcote Barn, Rectory Lane, Breadsall, Derbyshire, DE21 5LP – Creation of 2 no. new window openings (1 no. ground floor window to the northern elevation and 1 no. first floor window to the southern elevation) – it was RESOLVED that there were no objections.**

Planning Approvals/Refusals –

- a) **ERE/1016/0017 – Brookside Farm, Rectory Lane, Breadsall, Derbyshire, DE21 5LL – Erection of 2 detached dwellings, conversion of 2 barns into 2 dwellings and extension of existing dwelling house – Approved with conditions 13.04.17 – it was RESOLVED to note the approval.**
- b) **ERE/0317/0029 – Starbuck's, Ford Lane, Breadsall, Derbyshire, DE21 5DA – Proposed erection of 1 internally illuminated totem pole sign – approved with conditions 28.04.17 – it was RESOLVED to note the approval.**

14/05/2017 DALC Circulars 05/2017 & 06/2017 as circulated- it was RESOLVED to note the information.

15/05/2017 Items for information only:

- a) **Mansfield Road Durose Estate Proposals** – it was RESOLVED to note the information

PART II – CONFIDENTIAL INFORMATION

16/05/2017

Correspondence – it was RESOLVED to note the correspondence issued since the last Parish Meeting:

- a) Layby Closure letter – DCC – 13/04/2017
- b) Zebra Crossing letter – DCC – 13/04/2017
- c) Himalayan Balsam chase email – DCC – 13/04/2017
- d) Starbucks Appeal Correspondence – Planning Inspectorate – 13/04/2017
- e) Automatic Enrolment letter – P Dickinson – 13.04.2017

17/05/2017

To move the following resolution - "That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

18/05/2017

Date of Next Meeting – 13th of June 2017.

Meeting closed at 8.05pm.

Signed as a true record.....Date.....