

Breadsall Neighbourhood Plan  
Minutes of Working Group Meeting 18 April 2016

Present: A Williams, B Hodgkinson, G Pullan, M Flude, S Read, C Brewster.  
Apologies: M Poplar.

**1 Status of Working Group.** It is important to establish the precise status of the working group as certain legal requirements may follow (eg establishing terms of reference, publication of minutes). Responsibility for the Neighbourhood Plan rests ultimately with the Parish Council but according to the Government's "Planning Practice Guidance" the Parish Council may appoint an advisory committee or sub-committee to handle the process. B Hodgkinson will seek advice from a village resident who has expertise in this area and will invite him to join the working group.

**2 Boundary of the Neighbourhood Plan.** It was agreed that the natural boundary for the neighbourhood plan would be the parish boundary. A larger area would involve complications in negotiating with other authorities and a smaller area would reduce the effectiveness of the plan. The working group needs to obtain a clear plan of the parish boundary. In particular there was some doubt about the boundary near the A38/A61 junction.

**3 Content of Neighbourhood Plan.** In the absence of any specific feedback from Breadsall residents it was agreed that the working group would probably have to produce a draft plan as a starting point for public consultation. There was a discussion about the topics that might be covered in the neighbourhood plan. In the first instance the following possible headings were identified

- Amount and location of new housing development.
- Design criteria for new housing development and alterations to existing housing (density, height, materials, access, parking etc).
- Site-specific criteria for developments known to be in the pipeline.
- Affordable housing
- Road safety and traffic management
- Retail and business uses
- Protection of green belt.
- Listed buildings and conservation areas.
- Open space, footpaths, greenways and leisure facilities.
- Management of flood risks.
- Rural development and farm diversification.
- Tourism with special reference to Breadsall Priory.
- Small scale energy generation.

**4 Compliance with existing policies.** The content of the Neighbourhood Plan must be consistent with existing local and national planning policies, especially the Erewash Borough Council Local Development Framework. The principal components of this are the Core Strategy and various "Saved Policies" from the earlier Local Plan which are all available on line. S Read agreed to read through these documents before the next meeting

**5 Contact with Erewash Borough Council.** According to "Planning Policy Guidance" the first stage in the neighbourhood plan process is to consult with the local planning authority about the boundary of the neighbourhood plan and to follow with a formal application for the neighbourhood area to be designated . There will also clearly be an early need to consult the Borough Council about possible conflict with other planning policies.

**6 Scrutiny of other Neighbourhood Plans.** It was agreed that it would be useful to examine any completed neighbourhood plans which are publicly available. S Read found one example (Allendale, Northumberland) but there may be others.

**7 Next Meeting** The next meeting will be held at 4 Darwin Fields Drive at 7.30 on Monday 16 May.