

Breadsall Neighbourhood Plan

Minutes of Advisory Group Meeting 16 May 2017

Present: A Williams, M Poplar, M Flude, S Mircic, H Foster, G Smith, G Pook, J Dugdale, S Read

Apologies; C Brewster, S Peck, N Rowbotham, B Hodgkinson

Locality Grant

A further application for funding of £2,800 has been submitted by the Parish Clerk. This will cover the next six month period and is required principally to fund the production of a first draft of the Neighbourhood Plan and the promotion and organisation of a further public consultation in the autumn. (The grant has since been approved)

Publicity and follow-up of the public meeting.

- H Foster has updated the poster to encourage continued engagement with the Neighbourhood Plan process and to request residents to nominate "heritage assets". This is a broad term which covers buildings, structures, landscape features, views and vistas. The poster is now displayed on the noticeboards.
- S Read has composed a letter to be sent to residents requesting feedback on heritage assets. The letter includes a schedule of existing listed buildings and buildings of local interest. The letter may be extended to request information on wildlife sightings (see later). A hard copy of the letter will be distributed to all residents. H Foster will order a 400 print run. Distribution will be as for the public meeting invitations.
- C Brewster has liaised with the school concerning the logo competition and certificates have been awarded. H Foster will examine how the winning logo can be incorporated into letters and printed material. A template will be supplied to the Parish Clerk.
- C Brewster has prepared a spreadsheet of attendees at the public meeting with postal and e-mail addresses. M Poplar will ask the Parish Clerk to merge the e-mail addresses with her existing register in order to create a composite register for use with the Neighbourhood Plan.
- J Dugdale raised the possibility of a "Community Action Plan" to cover topics which are ineligible for inclusion within the Neighbourhood Plan. In the meantime the Parish Council is pursuing the highway-related issues raised in the public consultation and has requested a meeting with Derbyshire County Council.
- The Facebook page has attracted some new followers and now has 24 "likes". H Foster will produce a flyer to generate more interest. This may be distributed to local schoolchildren to hand to their parents.

Preparation of evidence base

- The setting of housing design standards is an important element of the Neighbourhood Plan. The text should start with a general description of the character of development in the parish followed by more specific design requirements. Given that there are variations in design within the Parish some standards may apply to specific areas with a general objective of achieving compatibility with adjoining development. Quality of design is also important. M Poplar will produce an initial draft.
- Although the Borough Council have supplied digital mapping of the parish this does not include a scale or grid, which hinders calculation of housing densities. J Dugdale may have access to grid-based OS mapping and will contact M Poplar.
- It will be necessary to define the village boundary for the purposes of the Neighbourhood Plan. S Read will establish whether there is a definition in the Borough Council's Planning documents.
- T Taylor of Derbyshire Wildlife Trust has supplied a plan showing fairly sparse records of wildlife in the Parish and it is thought that other unrecorded instances apply. This is particularly relevant within the village boundary where wildlife is more at risk. T Taylor has invited residents to supply additional evidence including a grid reference, date of sighting and the recorder's name. The Trust would particularly be interested in locations of bat roosts, badger setts and toad breeding ponds and also sightings of great crested newts, water voles, crayfish and any reptiles.
- The OCSI statistics do not generally indicate issues to be addressed in the Neighbourhood Plan but the profile of existing housing (ie dominance of private ownership and detached and semi-detached dwellings) may be relevant.
- The Borough Council website includes an adopted parking standards policy. This prescribes 1.5 spaces for one and two bedroom dwellings, 2 spaces for three bedroom dwellings and 3 spaces for four bedroom dwellings. The document appears quite old but is apparently still valid.
- S Read will attempt to obtain a copy of the County Council report on the 2012 flood. A copy can be read as part of a wider report attached to planning application ERE0816/0027. The Neighbourhood Plan may need to question reliance on Environment Agency and County Council responses with respect to flood risk associated with any new development.
- Neither the National Planning Policy Framework nor the Local Plan appear to contain policies which contradict the anticipated content of the Neighbourhood Plan. The Local Plan appears unchanged from the version which was examined when the Advisory Group first began. If the NPPF and the Local Plan are in conflict with each other the Local Plan will normally prevail. There are many opportunities to cross reference policies in the NPPF and the Local Plan and to create more detailed policies specifically for Breadsall. J Dugdale will identify relevant policies in the Local Plan and also compose a "statement of general principles".
- A brief history of Breadsall will need to be commissioned as there was no suitable material in the earlier village plan

Future programme.

The key target is to conduct the next public consultation in October or November. It is assumed that about three months will be required to compose the initial draft and that the tasking of writing each section will be provisionally allocated to members of the Advisory Group at the next meeting.

Next meeting

The next meeting will be held in the memorial hall at 7.30 on Tuesday 20 June.